



Candidate Information Pack

Primary School Teacher Zero Hour





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HEADTEACHER**

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Welcome From Our Headteacher

Dear Candidate,

I am delighted that you are interested in joining our organisation in the role of **Primary Teacher on a zero hour contract**. I hope that this information pack gives you a flavour of the role and of the school.

It gives me great pleasure to introduce you to Acre View Primary School. Acre View Primary School is a new school in the beautiful village of Lydiate in Sefton. We will cater for primary aged children with a range of complex Special Educational Needs and Disabilities. We will support pupils with social and communication difficulties; Autistic Spectrum Condition; ADHD; PDA; SEMH; related learning and emotional, sensory and motor needs, across a range of cognitive abilities.

You will be a creative thinker who approaches delivering the National Curriculum with innovative and enthusiastic approach which enthuses learners. We are seeking individuals who are capable of inspiring and motivating both peers and pupils as we support young people who have faced challenges in their educational lives.

We offer you the highest training opportunities within a team of fantastically skilled members of staff who put children first and foremost. Our pupil centered approach can be intensive yet rewarding, we are a real team with mutually supportive members who listen to and learn from each other.

This exciting opportunity of starting at 'day one' allows the successful candidate to be a part of a positive and highly effective team,

If you are an effective teacher who is considering applying to for this essential role, please email our HR Department at recruitment@wkrs.co.uk to arrange a discussion with myself with regards to the role and to receive the information pack and application form.

With warm regards,

Liz Wynne

Head Teacher of Acre View Primary School



About Our New School

Our dedicated staff will be committed to supporting children towards making outstanding social, emotional and academic progress.

At Acre View Primary School, the well-being of children will be at the heart of what we do, our aim is to support children becoming happy, confident and safe.

This means we will focus on ensuring pupils are healthy, aspiring, nurtured, responsible, respected and included.

We will work hard to foster positive relationships and to promote a calm and caring environment, in order for our children to achieve their potential, to be healthy and to live fulfilling lives.

Our high aspirations for our children will be soundly reflected within the caring, organised and effective ethos which will be led from the top. This will include a dynamic vision for the set up and development of the new school.

- ✓ Learning to be **understanding** and **responsible**;
- ✓ **Including all**;
- ✓ **Being friendly, fair** and **respectful**;
- ✓ **Being engaged** and **resilient** learners.



Role Overview & Application Process



Acre View
Primary School

We are seeking to appoint a talented Primary Teacher

Salary: MPS / UPS depending on experience plus 1 SEN
Contract Type: Zero Hour

Role Overview:

Acre View Primary is seeking an enthusiastic and experienced Primary Teacher.

The ideal candidate will:

- ✓ Be an outstanding Primary practitioner
- ✓ Be committed to working within a team promoting exciting and creative learning
- ✓ Be committed to working with children with SEND
- ✓ Have an understanding of/interest in Autistic Spectrum Condition and ADHD
- ✓ Have a passion for developing children's interests and children's learning
- ✓ Have an understanding of dealing with challenging behaviour
- ✓ Have had involvement in recording, developing, analysing and tracking pupil progress
- ✓ Work on partnerships with external agencies and schools

Application Process

An application form can be complete online via the charity website and further information can be downloaded from: <https://form.jotform.com/230594201621345> or contact schooloffice@acre-view.co.uk. **The School does not accept CVs.**

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to rigorous recruitment & online checks. Acre View Primary School is an exempt employer as defined in the Rehabilitation of Offenders Act 1974 (Exceptions Order 1975) and as such, we have a lawful basis for requesting an enhanced DBS disclosure certificate for all employees.

We reserve the right to close this vacancy early if we receive sufficient applications for the role.

Therefore, if you are interested, please submit your application as early as possible

EMPLOYEE BENEFITS



Looking after you and your health

- All employees are enrolled (free of charge) into our **Healthcare Scheme** – provided by Benenden Healthcare. From day 1 of your employment, and through your Benenden membership, you can:
 - ✓ Get access to and **talk to a GP 24/7** and a **24/7 mental health helpline**
 - ✓ Get **care planning and social care advice**
- ... And after 6 months of employment and membership of Benenden, you can:
 - ✓ Get access to **medical diagnostics** (when the wait on the NHS is over 3 weeks)
 - ✓ Get support with **medical treatment and surgery** (when the wait on the NHS is over 3 weeks)
 - ✓ Get access to **physiotherapy** and **mental health counselling support**

Looking after you and your family in the difficult times

- All employees are enrolled (free of charge) into our **Group Life Assurance Scheme** – provided by Unum. After 6 months of employment, and through Unum, if you were to die unexpectedly your nominated beneficiary would receive up to **4 x your annual salary**.

Saving for the future

- All non-teaching staff are eligible (and will be automatically enrolled) to join the School's **Private Pension Scheme**, after 3 months of employment.
- The School will match your contributions (like for like) to your private pension up to **7%** of your annual salary.

Building your capability

- From day 1 of your employment you will be supported with your
 - **Continuous Professional Development**, with a focus on supporting you
 - to build your personal levels of capability; helping you to become the
 - **best version of you that you can be.**

Person Specification



Primary Teacher

Acre View Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

	Essential	Desirable	Method of Assessment
Qualifications	<ul style="list-style-type: none"> • Degree in related subject • Post Graduate teaching qualification • Has qualified teachers status (QTS) 	<ul style="list-style-type: none"> • Additional training and qualifications, which demonstrates an interest in further learning 	Production of the applicant's certificates
Experience	<ul style="list-style-type: none"> • Successful teaching in a primary environment, • Experience of working with a range of ages, • Ability to teach a variety of subjects, • Ability to achieve the highest standards of all pupils, • Knowledge of strategies to raise pupil achievement and attainment, • Proven ability to identify barriers to learning and overcome them; • Proven record of good relationships with children and parents; 	<ul style="list-style-type: none"> • Experience of delivering phonics • Experience of delivering SPAG • Experience of teaching Early years • Experience in working with young people with Special Educational Needs. • Experience of working with ASC • Knowledge of Key Stage 2 statutory Assessment 	Contents of the Application Form. Interview Professional references

Person Specification (Cont.)



Primary Teacher

Acre View Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

	Essential	Desirable	Method of Assessment
Skills	<ul style="list-style-type: none"> • Outstanding classroom practice that challenges and inspires. • Excellent standards of behaviour management' • Excellent communication skills. • Good organisational skills, • Willingness to attend and support events beyond the school day; • Make contributions to extracurricular activities; • Ability to work cooperatively as a member of a team and in different partnerships • Excellent people skills – motivating, nurturing and challenging pupils and adults to achieve their best. 	<ul style="list-style-type: none"> • Has held responsibility for a curriculum area • Has held other whole school responsibilities 	<p>Contents of the Application Form.</p> <p>Interview</p> <p>Professional references</p>
Knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum • Understand the difficulties of motivating young people with low self esteem 	<ul style="list-style-type: none"> • Knowledge and understanding of ASC and ADHD 	<p>Contents of the Application Form.</p> <p>Interview</p> <p>Professional References</p>

Person Specification (Cont.)



Acre View
Primary School

Primary Teacher

Acre View Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

	Essential	Desirable	Method of Assessment
Personal Attributes	<ul style="list-style-type: none">• Positive attitude and approach• Enjoy working with children• Take delight in celebrating children's progress• Motivation to work with children and young people.• Ability to form and maintain appropriate relationships with children and young people.• Emotional resilience in working with challenging behaviours.• Positive attitude to use of authority and maintaining good behaviour.• Sense of humour• Patience• Willingness to work as a member of a team	<ul style="list-style-type: none">• Willingness to take part in extra curricular activities• Adaptable and flexible	Contents of the Application Form. Interview Professional references

Job Description



Primary Teacher

Acre View Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Summary of The Role:	To teach Primary pupils who have a range of SEND and differing academic abilities.
Line Management Responsibility To:	Headteacher
Main Duties & Responsibilities:	<p>General</p> <ul style="list-style-type: none">• Promoting and safeguarding the welfare of children and young persons• Ensure Health and Safety Policies and Procedures are promoted through good working practices within the department.• AVPS recognises the importance of Continuous Professional Development (CPD) and is committed towards all staff having access to appropriate training. In order to enable our school and staff to develop and improve all staff have annual Appraisal or Performance Management meetings, individual targets are set consistent with our annual School Development Plan – these targets are supported by our CPD programmes and access to training.• To carry out the professional duties of a teacher under the reasonable direction of the SLT and Head Teacher in line with Teachers' Standards• To play an active role in extracurricular activities and assist in the organisation of whole school events e.g. sports, productions etc.• To fully participate in staff meetings• To take part in cover arrangements when necessary• To attend and deliver assemblies according to the school rota• To supervise pupils before, during and after school• To undertake any other related duties as reasonably requested by the Headteacher• To ensure that all lessons are planned with clear aims and objectives• To ensure all lessons are delivered in line with departmental schemes of work and school policies• To take into account the differing ability lessons of students and differentiate accordingly• To contribute to the review and writing of Schemes of Work• To contribute to any relevant in-service training programmes• All teachers should have high expectations of all children and young people to ensure that they can achieve their full educational potential

Job Description (Cont.)



Primary Teacher

Acre View Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Main Duties & Responsibilities (Cont.):

- Hold positive values and attitudes and adopt high standards of behaviour in their professional role
- Communicate effectively with children, young people, colleagues and parents with relevant information about attainment progress and well being via ongoing communication and the school's agreed annual reporting processes
- Know how to make effective personalised provision for all children and how to take practical account of diversity and promote equality and inclusion in their teaching
- Work as a team member
- Know the local arrangements concerning the safe guarding of children and young people and how to identify potential abuse or neglect
- Have a secure knowledge and understanding of their subjects/curriculum areas and related pedagogy
- Plan for progression across the age and ability range they teach, designing opportunities for learners to develop their literacy, numeracy, ICT and thinking skills across curriculum areas
- Plan, set and assess homework
- Review the effectiveness of their teaching and its impact on learners' progress, attainment and well being, refining their approaches where necessary
- Make effective use of an appropriate range of observation, assessment, monitoring and recording strategies and support learners so that they can reflect on their learning, identify progress and set positive targets to become successful independent learners
- Establish a purposeful and safe learning environment so that learners feel secure and sufficiently confident to make an active contribution to learning and the school
- Use a range of behaviour management techniques and strategies to establish and maintain a clear and positive framework for discipline, in line with the school's behaviour management policy
- Promote learners' self control, independence and cooperation through developing their social, emotional and behavioural skills
- Work closely with parents/carers to secure the best outcomes for the child

Job Description (Cont.)



Primary Teacher

Acre View Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Main Duties & Responsibilities (Cont.):

Assessment

- Know and understand the assessment requirements for the subjects/curriculum, including those relating to statutory assessments.
- Understand and use statistical information to evaluate the effectiveness of learning and teaching

Personal Professional Development

- Maintain an up to date knowledge and understanding of the professional duties and regularly evaluate their practice
- Participate in Performance Management and be committed to evaluating and improving their performance through appropriate professional development
- Develop and maintain a creative and constructively critical approach towards innovation, be prepared to adapt their practice and act upon advice and feedback from coaching and mentoring
- Develop and maintain a good, up-to-date working knowledge of a range of teaching, learning and behaviour management strategies in order to personalise learning

School Ethos

- To play a full part in life at Acre View Primary School ; to support its ethos and to encourage all students and staff to follow this example
- Actively promote the School's policies at all times
- You may also be required to undertake such other comparable duties as the Head Teacher requires from time to time.



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The information in this brochure is correct at the time of publication. Subject to change. E&OE

